

Labour Department

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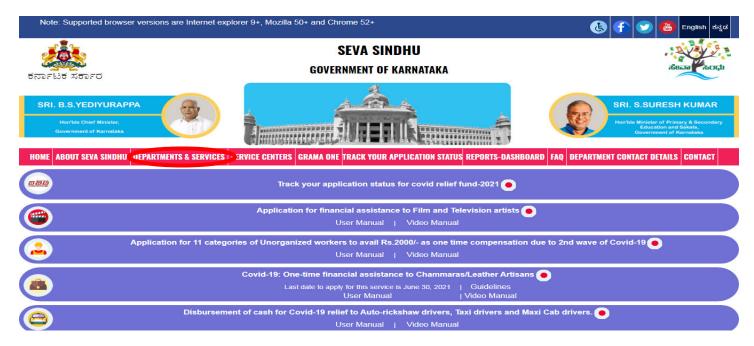
## The Karnataka Trade Unions Regulations, 1938: Form- 'A' (See Rule 3) F F O R M - '1-A' [See Rule (1) of Rule 2-A]

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## **Application for Plantation Registration**

### Step 1: Go to sevasindhu.karnataka.gov.in website and click on Departments & Services



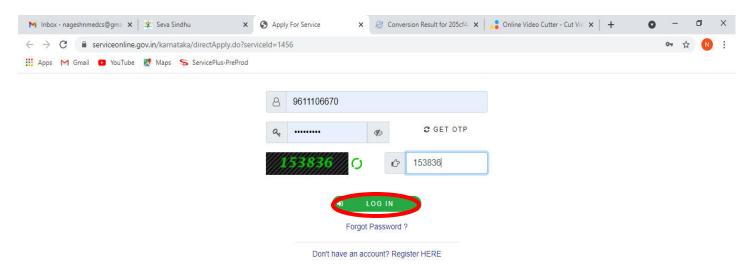
**Step 2**: Click on <u>Labour Department</u> and select **Application for Plantation Registration**. Alternatively, you can search for **Application for Plantation Registration** in the <u>search option</u>.

Hombie Chief Minister, Government of Karnataka		ń 🐙	Hon'ble Minister of Primary & Secondary Education and Sakala, Government of Karnataka
HOME ABOUT SEVA SINDHU DEPARTMENTS & SERVICES SERVICE	E CENTERS GRAMA ONE TRACK YOUR APPLICATION STATUS REPOR	TS-DASHBOARD FAQ DEPART	MENT CONTACT DETAILS CONTACT
		Search Service	Q <b>x</b>
+ Karnataka State Fire and Emergency Services	+ Karnataka State Pollution Control Board (KSPCB)	+ Mangalore Electricity Su	pply Company Limited
+ Karnataka State Law University	+ Karnataka State Road Transport Corporation	+ Mangalore University	
+ Karnataka State Nursing Council	+ Karnataka State Warehousing Corporation	+ Minor Irrigation Departme	ent
+ Karnataka State Open University	+ Krishna Bhagya Jala Nigam Limited	+ Minorities Welfare Depart	tment
+ Karnataka State Police	- Labour Department	+ North Eastern Karnataka	Road Transport Corporation
	Application for registration of principal employer under the Contract Labour Act, 1970		
	Application for issuance of new license to the contractor under the Contract Labour Act, 1970		
	Application for renewal of license to contractor under the Contract Labour Act. 4970		
	Application for the Registration as a beneficiary of the		1 2 3 4 5 6 7

### Step 3 : Click on Apply online

Application for Plantation Labour Registration	×
Eligibility: Proprietor / Partners / Directors of Planters	
Supporting Document: 1.AUTHENTIC IDENTITY CARD OF THE APPLICANT/PAN.AADHAR 2.Applicants / Authorised Signatories Full Name, Address, Designation with Seal:* 3.COPY OF THE REGISTRATION ESI/PF/ST/REGISTRATION CERTIFICATE EITHER UNDER FACTORIES ACT OR SHOP ACT, GST 4.COPY OF MEMORANDUM OF ASSOCIATION (MOA) / ROC /LIST OF DIRECTORS IN CASE OF PRIVATE / PUBLIC COMPANIES 5.RTC/ Any other such record Renewal of the Ownership of Application	
Application Fee : from Rs.450/- to Rs.9000/- Service Charge (Free for Online Submission) :	
Delivery Time (Days) : 15 days	
Procedure for applying: Application receiving through Online and case worker will verify the documents and forwarded to concern officer for approval. Finally Registering authority will approve/reject the application through online	
4	Apply Online

### Step 4: Enter the username, password/OTP, captcha and click on Log In button



Activate Windows Go to Settings to activate Windows.



Step 5: Fill the Applicant Details & Photocopies details

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View all available services					
•• View Status of Application <		F O R M - '1-A' [See Rule (1) of Rule 2-A]			
•• Messages & Alerts <		Application for Plantation Registration			
		ವನ್ನ ಸಕ್ರಿಯಗೊಳಿಸರಕಾರಿಪಡು. ಅಲ್ಲಿಯವರೆಗೆ, ವಯವಿಬ್ಭ ಇಂಗ್ಲಿಷ್ನಲ್ಲಿ ಮಾ sting, and will be enabled soon. Until then, please prov		help	
	Details of Plantation				
	Name of the plantation *	Raj plant	Full address to which communication relating to the	caben park	

Step 6: Verify the details. If details are correct, select the checkbox ("Yes")& Submit

☑ I Agree <sup>•</sup> Place Date		sagara 26/05/2021	
Additional Details Apply to the Office *	Department of Labour (STATE)		
	253	·	
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**Step 7**: A fully filled form will be generated for user verification, If you have any Corrections click on **Edit** option, otherwise proceed to **Attach Annexures**.

•• View Status of Application <	Name of the plantation :	Raj plant
•• Messages & Alerts <	Full address to which communication relating to the plantation should be sent :	caben park
	Nature of plantation, eg., tea, coffee, rubber or cinch :	ona Rubber
	Area of plantation(In Hectares) :	15
	Division:	
	Division :	SHIVAMOGGA
	District/Sub Division :	SHIVAMOGGA
	Taluk :	Sagara
	Manager Detail:	
	Mobile Number :	8123055242
	E-Mail :	Raj@gmail.com
	Worker Details:	
	Men :	25
	Women :	25
	Total :	50
	Board Member Details:	

### Step 8 : Click on Attach annexures

I Agree :	Yes
Place :	sagara
Date :	26/05/2021
Additional Details	
Apply to the Office	Department of Labour (STATE)
Draft Reference No :	Draft_LD0008\$/2021/00011
26/5/2021 02:22:52 IST	http://serviceonline.gov.in/kamataka
	C Attach Annexure B Edit C Cancel C Click here to initiate new application
	Site is technically designed, hosted and maintained by National Informatics Centre Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj POWERED BY SERVICEPLUS

### Step 9: Attach the annexures and click on save annexures

atus of Application <	Type of Enclosure *	Enclosure Document *	File/Reference
es & Alerts 🛛 🔾	Certified copy of Agreement /Contract between Principal Employer and the Contractor	Certified copy of Agreement /Contract	Choose File No file chosen
			Fetch from DigiLocker
	List with full address and identity card of Partners / Directors / Owners/ Occupiers/ Proprietors of the	List with full address and identity card $~~$	Choose File No file chosen
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	Identity proof of the applicant *	PAN Card 🗸	Choose File No file chosen
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			5 Fetch from DigiLocker

Step 10 :Saved annexures will be displayed and click on Esign and Make Payment to proceed.

<ol> <li>List with full address and identity card of Partners / Directors / Owners/ Occupiers/ Proprietors of the</li> </ol>	List with full address and identity card of Partners / Directors / Owners/ Occupiers/
Organisation	Proprietors of the Organisation
<ol> <li>Copy of Memorandum of Association (MOA) / ROC in case of Private / Public Companies</li> </ol>	Copy of Memorandum of Association (MOA) / ROC in case of Private / Public Companies
4) Identity proof of the applicant	PAN Card
Apply to the Office Draft Reference No :	Department of Labour (STATE)
	E eSign and Make Payment Cancel

# **Step 11 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication **type to continue** Click on **OTP**

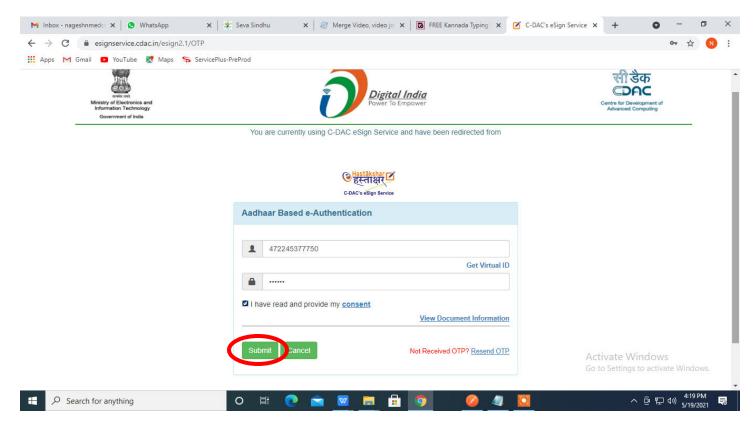
1

I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number along with the authentication details for the purposes of availing <b>"Application for issuance of new license</b>
to the contractor under the Contract Labour Act, 1970" by eSigning Application form and Enclosure(s). I understand that the
OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for
obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific
transaction and for no other purposes. For the creation of DSC, I understand that the options that I have chosen are the ones that
shall be populated in the DSC generated by the CA and I provide my consent for the same. I also understand that the following fields
in the DSC generated by the CA are mandatory and I give my consent for using the Aadhaar provided e-KYC information to populate
the corresponding fields in the DSC.
1. Common Name (name as obtained from e-KYC)
2. Unique Identifier (hash of Aadhaar number)
3. Pseudonym (unique code sent by UIDAI in e-KYC response)
4. State or Province (state as obtained from e-KYC)
5. Postal Code (postal code as obtained from e-KYC)
6. Telephone Number (hash of phone as obtained from e-KYC)
I understand that ServicePlus shall ensure security and confidentiality of my personal identity data provided for the purpose of
Aadhaar based authentication.
✓ I agree with above user consent and eSign terms and conditions
Select authentication type to continue
OTP Download Document

### Step 12 : Enter Aadhar Number and click on get OTP

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### Step 13 :Enter OTP and click on Submit



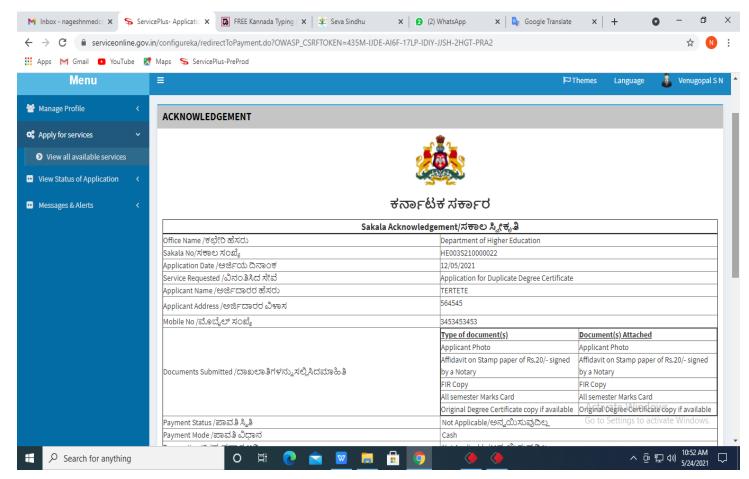
#### Step 14 : Select the Mode of Payment and click on Make Payment to proceed

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	Payment Date *	12/05/2021		
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**Step 15**: Select preferred payment method (Credit Card/Debit Card/Internet Banking), enter the required details and click on make payment

Credit Card > Credit Card Debit Card Debit Card + ATM PIN Internet Banking	Pay by Credit Card Pay by AmEx ezeClick	RuPay	Merchant Name Directorate of Electronic Delivery of Citizen Services Payment Amount: ₹ 1.00
	Enter card holder name	CVV/CVC	
	Make Payment	Cancel	BillDesk Water and the Sk

**Step 16** :After payment is successful, acknowledgement will be generated. Acknowledgment consists of applicant details, application details and the payment details for applicant's reference.



## **Step 17 :** To download the certificate, go to the **sevasindhu.karnataka.gov.in** and click on **<u>Registered Users</u>** <u>Login Here</u>

Call Center Number - 8088304855	/ 6361799796 /93802(	04364 / 9380206704 - 9AM TO 6PM (Except Government Holidays)
RAISE YOUR COMPLAINT	NEW USERS I	REGISTER HERE REGISTERED USERS LOGIN HERE
✓CHECK YOUR APPLICATION STATUS FOR REVENUE DEPART	IMENT	WHAT'S NEW 🥹
Enter Application No.	٩	Apply for Sindhutva Pramana Patra (ONLY FOR APPLICANTS WHO HAVE RECEIVED     SMS)
		Application for Family ID/New NPHH (APL) Ration Card
✓NUMBER OF TRANSACTIONS		Procedure to fix" Invalid Transaction for e-sign process" in Firefox browser     Promotional Campaigns
11085456		Promouonal Campaigns     Click here for GramOne Franchises

**Step 18** : Once the login page is open, enter your username, password/OTP, captcha and click on <u>Submit.</u>

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**Step 19** :Click on **View Status of Application --> Track application status**. Enter Application Reference Number (you can refer to Acknowledgment/SMS to get Application Reference Number) and click on **Get Data**.

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Step 20 : Check Current Status of the application. If it is delivered, Click on Delivered.

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View Incomplete Application				
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### Step 21 :Under Issue Document(s), click on Output certificate

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View Status of Application ~	Applica	tion due Date :		21/05/2021	21/05/2021							
• Track application status							11					
View Incomplete Application	S.No.	Task Name	Form Details	Issued Document(s)	Status	Remarks						
<ul> <li>Revalidate Payment</li> <li>Modify Submissions</li> </ul>	1	Application Submission	View	Acknowledgement	Completed	NA			E		a	
Messages & Alerts	2	Push application data to DB	NA	Nil	Forwarded	View						
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### **Step 22** : **Plantation Registration** certificate will be downloaded. You can print the certificate if required.

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